



Information You Need

Documentation you will need for the initial free interview the following:

1. 100 Points of ID
 - a. (Passport & Birth Certificate, Drivers Licence, Credit Cards recommended)

2. Full details of the current entity looking for assistance
 - a. including ABN
 - b. Professional advisers details [if applicable]
 - i. Accountant
 - ii. Solicitor
 - iii. Financial Planner

3. Current loan details
 - a. Statements
 - b. Letter of Demand
 - c. Any other relevant detail

4. Latest Financial information
 - a. Profit and Loss
 - b. Balance Sheet
 - c. Asset and Liability statements

5. Details of any security available
 - a. Property
 - i. Certificate of Title details
 - ii. Full address
 - iii. Valuation [if available]
 - iv. Rates notices

- 6. If you are not an Australian resident, you also need:**
 - a. Evidence of FIRB compliance [if applicable]



7. If your income is PAYG (or salaried if you or your partner are a non-resident), you need:

- a. Income Documentation
- b. Your two most recent pay slips

Plus, one or more of the following:

- c. P.A.Y.G. Payment Summary for the last two financial years
Australian income tax returns for the last two financial years
Letter signed by employer detailing title, duration, salary and status (full-time, etc.)
- d. Current employment contract signed by employee and employer

8. If your income is from Self-Employed work, you need:

- a. Australian tax returns for both individual and business entities for the last two financial years (inclusive of balance sheet and profit and loss statement)
- b. Tax assessment notice as required
- c. Letter from your accountant certifying your accounts (in support of the above)
- d. Confirmation of rental income for existing investment properties

9. If you will be utilising Companies and/or Trusts as part of this referral:

- a. Australian tax returns and tax assessment notices for the last two financial years (inclusive of balance sheet and profit and loss statement)
- b. Australian tax returns and tax assessment notices for Directors/Guarantors for the last two financial years
- c. Letter from accountant certifying accounts (independently obtained by you from the preparer)
- d. Confirmation of rental income for any investment property (other than for any that you have not yet purchased)